

COS08: Questioning Skills – Why are Questions Important?

Do you often wonder what is going on around you? Does it seem like everyone else knows what's going on except you?

In business, as in many other walks of life, knowledge is power. In other words, if you know about something, you are able to influence it, change it or take other appropriate action. If you don't know about it, you can't have any input to its results or outcomes.

Always remember that effective people value knowledge as a means of enabling him or her to perform their job better, get the results they want and stay ahead of the game.

One way to gain knowledge is to ask effective questions. This course will give you the necessary skills to ask the right questions to gain the information you need.

Course Content

- Why questions are important
- The use of questioning to gather information, seek opinions and control situations

Course Duration

- 35 minutes

Available in:

- Audio
- Non-audio

Delivered via:


- Internet

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