

COS12: Preparing for Presentation

A successful presentation requires solid preparation to ensure that everything runs smoothly and you are able to get your message across in an effective and dynamic manner.

Remember the six P's: 'Prior preparation and planning prevent poor performance'.

This course look's at the preparation needed to make a presentation interesting, informative and successful.

Course Content

- Personal Preparation
- Content Preparation
- Structuring the Presentation
- Presentation Resources

Course Duration

- 40 minutes

Available in:

- Audio
- Non-audio

Delivered via:


- Internet

If you require any further information please contact NYES:

T: 01609 533222

E: nyes@northyorks.gov.uk

www.nyeducationsservices.co.uk

 [@nyedservices](https://twitter.com/nyedservices)